

This Agreement is between West HQ Limited ABN 54 000 842 375 ("SGAC") and the Member

**MEMBER DETAILS (ACCOUNT HOLDER AND RESPONSIBLE PERSON)**

<b>Name:</b>		<b>DOB:</b>	
<b>Address:</b>		<b>Postcode:</b>	
<b>Email:</b>		<b>Contact Number:</b>	
Parent <input type="checkbox"/> Guardian <input type="checkbox"/>	<b>Occupation:</b>	<b>Driver Licence No:</b>	<b>Expires:</b>

**EMERGENCY CONTACT**

<b>Name:</b>		<b>DOB:</b>	
<b>Email:</b>		<b>Relationship:</b>	
<b>Contact Number:</b>			

**PARTICIPANT(S) DETAILS**

<b>Name:</b>	<b>DOB:</b>	<b>Gender:</b>	<b>Male / Female</b>
<b>Name:</b>	<b>DOB:</b>	<b>Gender:</b>	<b>Male / Female</b>
<b>Name:</b>	<b>DOB:</b>	<b>Gender:</b>	<b>Male / Female</b>

Do any participants have any medical conditions that may require medical attention?  Yes  No

**MEDICAL DETAILS**

If yes, please state any medical condition that may affect their participation and provide action plans for asthma, seizures, anaphylaxis and diabetes.

<b>Name:</b>	<b>Details:</b>	<b>Action Plan Provided</b> <input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Name:</b>	<b>Details:</b>	<b>Action Plan Provided</b> <input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Name:</b>	<b>Details:</b>	<b>Action Plan Provided</b> <input type="checkbox"/> Yes <input type="checkbox"/> No

**PROGRAM DETAILS (TO BE COMPLETED AT THE TIME OF BOOKING)**

<b>Participant 1 Program Name:</b>							
<b>Program Days:</b>	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
<b>Weekly Fee \$</b>	<b>GA Registration fee (if applicable) \$</b>			<b>Start Date:</b>			
<b>Participant 2 Program Name:</b>							
<b>Program Days:</b>	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
<b>Weekly Fee \$</b>	<b>GA Registration fee (if applicable) \$</b>			<b>Start Date:</b>			
<b>Participant 3 Program Name:</b>							
<b>Program Days:</b>	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
<b>Weekly Fee \$</b>	<b>GA Registration fee (if applicable) \$</b>			<b>Start Date:</b>			

**PAYMENT DETAILS**

<b>Name on Card:</b>	<b>Card Type:</b>
<b>Card Number:</b>	<b>Expiry Date:</b>
<b>OR</b>	
<b>Account Name:</b>	<b>Bank Name &amp; Suburb:</b>
<b>BSB:</b>	<b>Account Number:</b>
<b>Signature of Card/Bank Account Holder</b>	<b>Date:</b>

**CONSENT AND ACKNOWLEDGEMENT**

- I give permission for my child/self to receive medical/ambulance assistance in the case of an emergency and agree to pay all costs incurred.
- I give permission for my child/self to be photographed/recorded by SGAC while participating in any activities in the facility. I consent for the photos/recordings to be used for marketing and publicity purposes if required by SGAC.
- I understand that I must abide by the membership terms and conditions, the Code of Conduct and any rules relating to the venue and/or my chosen activity and that I may obtain a copy of these documents at any time from SGAC Customer Service or via the website at <https://www.sgac.com.au/>.
- I agree:
- to join or renew my membership with West HQ Limited (West HQ) and to be bound by its Constitution (a copy of which is available via the website at <https://westhq.com.au/about/directors/>); and
- that any minor on this agreement will also be enrolled within West HQ's Junior Membership Program whilst a paying member at SGAC.

**WAIVER – GYMNASTIC PARTICIPANTS ONLY**

I agree that SGAC will not be held responsible for any injury suffered and any claim/s will not exceed the sum of which the registered gymnastic participant is insured. I acknowledge and agree that unregistered/uninsured gymnastic participants are ineligible to make claims. To assist in providing our services, the organisations which we may disclose information to include: Gymnastics NSW, Gymnastics Australia, insurers, our professional advisors, including our accountants, auditors and lawyers, government, regulatory authorities and other organisations, as required or authorised by law.

## TERMS & CONDITIONS

<b>Your contract is ongoing</b> with your membership rolling over from month to month. If you terminate the contract within 30 days of the Start Date, you will be responsible for a \$30.00 admin cancellation fee.	<input type="checkbox"/> Tick to acknowledge
<b>Fees must be paid by Direct Debit</b> from a credit card or bank account in your name. <b>Direct debits will occur fortnightly</b> in line with our Direct Debit calendar, for aquatics and gymnastics.	<input type="checkbox"/> Tick to acknowledge
A rejection fee of \$10 applies for each defaulted payment. SGAC may suspend or cancel classes or services until any outstanding amount is paid. <b>You are liable for all outstanding payments.</b> It is your responsibility to advise SGAC in writing to <a href="mailto:customerservice@sgac.com.au">customerservice@sgac.com.au</a> of any change to debit details, including a new credit card expiry date.	<input type="checkbox"/> Tick to acknowledge
<b>When enrolled in a class, fees are payable whether the class is attended or not.</b> No refunds will be given. <b>If your child progresses to another level or class, you agree to vary this Agreement to reflect any change in class fees.</b>	<input type="checkbox"/> Tick to acknowledge
<b>If you wish to cancel</b> , a 14 day written notice provided in person or email to <b>Customer Service</b> is required. Fees will continue to be payable during this time. Any account credit or make-up lessons will be forfeited on cancellation.	<input type="checkbox"/> Tick to acknowledge
<b>We will communicate</b> important information to you via email and/or SMS. It is your responsibility to notify SGAC of any change to your contact details. Refunds will not be provided in the event communication has been sent to the member's nominated email and/or mobile number as held by SGAC.	<input type="checkbox"/> Tick to acknowledge
If there has been <b>no active participation/attendance for 12 consecutive weeks</b> , and there has been no contact with us, SGAC reserves the right to terminate the contract with written notice.	<input type="checkbox"/> Tick to acknowledge
<b>Entry into SGAC is subject to our Conditions of Entry</b> displayed on our front door and on our website. <b>Member (parent/guardian) Access Cards must be swiped on entry</b> at the gate. Lost/damaged/stolen cards can be replaced by Customer Service at a cost of \$5.00.	<input type="checkbox"/> Tick to acknowledge
<b>You must adhere to SGAC's policies and procedures</b> (including the Codes of Conduct) ( <b>Rules</b> ) and follow all reasonable directions of the SGAC team. SGAC may terminate this Agreement or refuse access to the facilities as a result of a breach of the Rules by yourself or those enrolled on your account.	<input type="checkbox"/> Tick to acknowledge
<b>Absentee Policy</b> – Each student is eligible to schedule 8 make-up lessons per calendar year whilst the student is enrolled in a program at SGAC. Make-up lessons are NOT GUARANTEED and are subject to availability. Notification of absence must be received a minimum of 2 hours before the scheduled class commences and can be provided via an online form or email to <a href="mailto:customerservice@sgac.com.au">customerservice@sgac.com.au</a> . A copy of our Policy including how to book make-up lessons are available on our website <a href="https://www.sgac.com.au/policies-guidelines/">https://www.sgac.com.au/policies-guidelines/</a> .	<input type="checkbox"/> Tick to acknowledge
If a member presents themselves with a <b>Notifiable Disease</b> (as set out in Schedule 2 of the Public Health Act, 2010 (NSW)), they must refrain from attending classes and must advise SGAC. See <a href="https://www.legislation.nsw.gov.au/view/html/inforce/current/act-2010-127#sch.2">https://www.legislation.nsw.gov.au/view/html/inforce/current/act-2010-127#sch.2</a>	<input type="checkbox"/> Tick to acknowledge
<b>Gymnastics Specific</b> <b>Annual Registration Fee</b> – Gymnastics NSW Annual Registration fee is required to be paid prior to the participant's first lesson every calendar year. <b>Time Hold</b> – Only available to Competitive gymnasts who are entitled to a minimum of 1 week and maximum of 4 weeks in a calendar year. A \$10 admin fee will apply for each time hold. <b>Squad &amp; Competition Fees</b> – Squad fees are not varied if a member is participating in a competition at SGAC or another location, or if they train fewer sessions than scheduled for the squad. <b>Further details of above policies can be found in the Competitive Gymnastics Handbook available on our website.</b>	<input type="checkbox"/> Tick to acknowledge
<b>Aquatics Specific</b> <b>Happy Nappy</b> – All children under 3, who are not completely toilet trained MUST wear a 'Happy Nappy', available at Customer Service. We reserve the right to ask any person who is not complying to leave the pool, without any refund or makeup lesson. <b>Keep Watch</b> – Children under 14 must have a parent or guardian present in the facility at ALL times, and adhere to all appropriate keep watch signage in the venue. <b>Changerooms</b> – Children over 6 must use their respective gendered changeroom. There are designated family and disabled change rooms for families to use. <b>Healthy Swimming</b> – SGAC promotes Healthy Swimming guidelines in accordance with the NSW Health Department.	<input type="checkbox"/> Tick to acknowledge
These Terms and Conditions (including fees and operating hours) may be varied by SGAC, at its discretion, which will notify members of any changes.	<input type="checkbox"/> Tick to acknowledge

Member (Responsible Person/Parent or Guardian)

Acknowledgement:

\_\_\_\_\_  
Parent/ Guardian Signature

\_\_\_\_\_  
Date

OFFICE USE		
ID Type #/Expiry:		
Gymnastics Registration Fee:		
Pro Rata Fee:		
GA:	IGT:	AC:
Fortnightly DD Fee:		First DD Date:
Total Due:		

Effective 7 December 2020

Sydney Gymnastic & Aquatic Centre

33 Railway Street, Rooty Hill, NSW 2766

02 9851 5811 / [info@sgac.com.au](mailto:info@sgac.com.au) / [sgac.com.au](http://sgac.com.au) / [westhq.com.au](http://westhq.com.au)

Proudly owned  
& managed by  
**WEST HQ**